

DOCUMENTATION FOR ALTCS APPLICATION

LIST OF VERIFICATIONS NEEDED FOR ALTCS APPLICATION

<u>Enclosed</u>	<u>Not Applicable</u>	<u>Document Requested</u>
		Copy of birth certificate;
		Copy of marriage certificate and death certificate of deceased spouse
		Copy of Naturalization papers, if applicable;
		Copies of life insurance policies and statements verifying cash surrender values;
		Copies of any real estate deeds;
		Copy of most recent property tax bill and mortgage bill, if any;
		Copies of any trusts, wills and powers of attorney;
		Copies of bank account, stock, bond, IRA and annuity statements going back 2 months and for the current month (and each month going forward until the application is approved);
		Explanation of all deposits and withdrawals of \$100 or more in any month which are not clear from the statements;
		Copy of Social Security card and check, bank statement or other statement showing current Social Security benefit;
		Copies of health insurance cards including Medicare and any supplemental policies (also verification of premium);
		If applicant rents, a copy of most recent rent receipt;
		Copy of homeowners/renters insurance;
		Copy of monthly income checks, or statement from income sources (Social Security, pensions, etc.) to verify gross income and monthly deductions;
		Listing of all contents of safe deposit box;
		Copy of automobile registration and statement of current miles;
		Copy of burial/funeral arrangements and burial plot contracts, if any;
		Contract (or invoice) from the facility/group home;

Enclosed Not Applicable Document Requested

If you or your spouse are a veteran, an original or certified copy of DD214 or other separation papers for all periods of service

List all admission and discharge dates of prior hospitalization, nursing home stay, and residential facility stay.

List all admission and discharge dates for physical therapy, occupational therapy, speech therapy, in-home care, adult day care, and respite care.

Copies of all outstanding, current, credit card statements.

A written statement of any gifts made to anyone, other than a spouse, since July 1, 2006. This includes any gifts over the sum of \$500 in any month. The list must include the amount (or item), to whom and when made.

Did the applicant sell or transfer any vehicles since July 1, 2006, if so, please provide information on the make, model, year and mileage of the vehicle, to whom it was transferred and the date of the transfer (or sale).

Please call Allison Ward if you have any questions about the information requested:

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